

## **Parent Teacher Conferences Tips and Information**

- Please print out a copy of your **child's schedule** prior to coming to conferences. (At least know who child's teachers are)
- Report to the **main entrance** to pick up information (maps of teacher stations, progress/report cards, etc.)
- Please allow for approximately 1 hour to visit with all of your child's teachers.
- You can visit teachers in any order. We do not schedule conference times. Conferences at the Intermediate School level are "Community" style- you choose who you want to meet with.
- The map will show you where each teacher is located. We use 3 main areas: LMC (6<sup>th</sup> grade) Cafetorium (Elective Teachers) & Gym (7<sup>th</sup> and 8<sup>th</sup> grade).
- Each teacher will have in front of their table a small seating area where you will wait your turn to visit with them.
- When meeting with your child's teacher we are limiting the conversations to 5 minutes. If this is not enough time, please make other arrangements to meet with the teacher.
- Students are encouraged to attend conferences with their parent(s) but it is not mandatory.
- Student services and the main office are both open to help you with questions and to assist with parent portal.
- Conferences begin at 4:30 p.m. and end promptly at 8:00 p.m.